

What is parental representation at nursery schools and schools

Do you want to contribute to your child enjoying good conditions at nursery school and school? Then get involved as a parental representative. This will help you support your child. We have put together some information for you on what the function of a “parental representative” is.

WHAT IS PARENTAL INVOLVEMENT?



You can have a say

As parents, you can contribute to the school or nursery school, get informed and get involved. This is set out in the Berlin Schools Act and Berlin Law on Child Day Care.



You can get actively involved

You can be elected as a parental representative.

WHAT DOES OUR FAMILY GET FROM MY BEING INVOLVED?



You ensure a better atmosphere

You contribute to improving the conditions at your child’s nursery school or school.



You can get to know teaching staff, nursery school teachers and parents

You will know who to contact when you need to talk to someone.

You will get to know other parents. You can exchange information with parents who have been living here for longer or who might have older children at the school.

HOW DO I BECOME A PARENTS’ REPRESENTATIVE?



Electing a parents’ representative

Every parent or guardian can become the parents’ representative for their child’s class or nursery school group.

The election of the parents’ representative takes place at the first parents’ evening of the school year.

Two representatives will be elected with equal authority. That means the workload can be shared.

WHAT TASKS DO I HAVE AS A PARENTS’ REPRESENTATIVE?



Representing interests

As a parents’ representative, you represent the interests of the children and have a mediating function between parents, teachers and staff.



Being a contact and handing on information

You are the contact for the teachers of the class or group. You give information to the other parents.

You are the contact when parents have concerns or questions. You discuss topics affecting the entire class or group with class teachers or staff.



Information on parents' rights

You get informed on parents' rights and share your knowledge with the other parents.



Parents' evenings

For parents, the parents' evening is the best opportunity to ask questions and discuss topics that are important to you.

In the nursery school: Nursery school teachers take on organisation of parents' evenings.

At school: As a parents' representative, you will send invites around three times a year to the parents' evenings. You organise these on agreement with the teaching staff.



Parents' networking

As a parents' representative, you ensure parents communicate with each other.

Share your contact data or create a contact list.

You can organise a parents' meeting or class party so that everyone gets to know each other better.



Exchange at the level of the school or nursery school as a whole

In the nursery school: In large nursery schools, you take part in the parents' committee (EA), made up of the representatives of all the groups.

At school: As a parents' representative, you take part in the General Parents' Meeting (GEV), where the representatives of all classes and the school management are present.



Nursery school committee and school conference

In the nursery school: As a member of the EA you can be elected to the nursery school committee.

At school: As a member of the GEV you can be elected to the school conference.

The nursery school committee and school conference are committees in which parents' representatives advise each other and participate together in important topics such as concepts and financing.



Advisory involvement

As a member of the GEV you can be elected as an advisor to further committees: the teachers' council, specialist conferences, the overall pupils' representation.

HOW CAN I GET INVOLVED AT A HIGHER LEVEL?



Taking part in district-level committees

Nursery school: You can be elected by the EA to the BEAK (the district parental committee for nursery schools).

School: You can be elected by the GEV to the BEA (district parental committee).



Taking part in committees at the Berlin state level

You can be elected by the BEAK or BEA to the LEAK (state parental committee for nursery schools) or be delegated to the LEA (state parents' committee).



Herausgeber



Arbeitskreis
Neue Erziehung e.V.
Großbeerenstr. 184
12277 Berlin
ane@ane.de

www.ane.de
www.schueltern.berlin

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